# Application Form

Funding application form

Youth in Mind 2022-23:   
Increasing engagement of   
children and young people from minoritised ethnic groups

March 2022   
Value: £10,000

We encourage all applicants to read the information pack published alongside this application form before answering the questions.

Your completed application form should be emailed to [heleni@mindinbradford.org.uk](mailto:heleni@mindinbradford.org.uk) no later than 10am Monday 28 March 2022. Applications received after this time, even for circumstances beyond the applicants’ control, will not be accepted.

We aim to notify applicants of the outcome week commencing 11 April 2022.

## 1. Applicant information

|  |  |
| --- | --- |
| Organisation legal name |  |
| Operating name, if different |  |
| Organisation address |  |
| Organisation phone number |  |
| Chief Executive name |  |
| Main contact full name |  |
| Main contact job title |  |
| Main contact email address |  |
| Main contact phone number |  |

Charitable status & legal structure (please select)

|  |  |  |  |
| --- | --- | --- | --- |
| Charity |  | Industrial and Provident Society |  |
| Exempt charity |  | Community interest company |  |
| Limited company |  | Charitable incorporated organisation |  |
| Not a charity |  | Other (please specify) |  |

Regulation body (please select where applicable)

|  |  |  |  |
| --- | --- | --- | --- |
| Charity commission |  | Financial services authority |  |
| CIC regulator |  | Care Quality Commission |  |

### Partner organisation (if applicable)

|  |  |
| --- | --- |
| Organisation legal name |  |
| Operating name, if different |  |
| Organisation address |  |
| Organisation phone number |  |
| Chief Executive name |  |

## 2. About your project

### Project Plan

Please submit a comprehensive project plan alongside this application form. See section four of the information pack for details of what to include in your project plan. Applications submitted without an accompanying project plan will not be considered for funding.

### Your current experience

Please provide a summary of what your organisation currently does (max 500 words). This should include:

* Your organisation’s mission, values and strategic vision
* Details about the work you deliver, particularly auditing
* The geographical areas you operate across
* How you work collaboratively with a range of partners
* How client voice and influence is embedded in your work
* Your organisation’s experience with CYP mental health, using data to drive service improvement, and improving accessibility for CYP from minoritised ethnic groups

### Barriers and risks

Please provide details of potential barriers and risks to successful delivery of your proposed project and how you will mitigate those (max 300 words).

|  |
| --- |
|  |

### Costs

How much are you applying for?

**£**

**Budget breakdown:** Please provide a full cost breakdown for your proposed project as an attached document. Your full cost breakdown should include the total amount you are applying for and all expenses to be incurred for the length of the project, including VAT, if applicable.

## 3. Additional information

### Additional documents

Please confirm the documents listed below are submitted alongside this application:

|  |  |
| --- | --- |
| Comprehensive project plan |  |
| Full costed budget plan |  |

Please confirm the following documents are available upon request:

|  |  |
| --- | --- |
| Equal Opportunities Policy |  |
| Health and Safety Policy |  |
| Safeguarding Policies and Procedures |  |
| Employers liability insurance certificate |  |
| Public liability insurance certificate |  |

**Declarations**

Are there any conflicts of interests? (please delete): Yes / No

If yes, please state the conflict of interest and how you plan to mitigate these.

|  |
| --- |
|  |

Please confirm that your organisation’s Board of Trustees/Directors are aware of this application and consent for this application to be made by signing below:

|  |  |
| --- | --- |
| Full name |  |
| Signature |  |
| Date |  |

#### Submitting your application

Your completed application form and supporting documents should be sent via email to [heleni@mindinbradford.org.uk](mailto:heleni@mindinbradford.org.uk) by 10am Monday 28 March 2022.

Applications received after this time, even for circumstances beyond applicants’ control, will not be accepted.

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