



## Job description

# Health Engagement Officer

### Main purpose of the post

The role of Health Engagement Officer plays a vital role in driving the operational delivery of our Severe Mental Illness (SMI) and Physical Health programme. The posts are integral to the expansion of our programme, enabling us to meet our commitment of improving physical health and opportunities for people with SMI so they can live longer, healthier lives.

In this role, you'll be part of a team of Health Engagement Officers, dedicated to delivering customised outreach support to people with SMI, to increase their participation in physical health checks and interventions. Additionally, you will be responsible for enhancing the skills and knowledge of healthcare professionals to effectively engage and work with individuals with SMI.

### Key duties

- Work collaboratively across primary care, secondary care and community settings to increase accessibility and effectiveness of physical health checks and interventions for people with SMI
- Directly engage people with SMI, using a person-centred and evidence-based approach including intensive behavioural support, motivational interviewing and systemic practice to encourage their participation in physical health checks and interventions.
- Work with staff across the local system to undertake relevant parts of physical health check and interventions
- Contribute to the empowerment of people with SMI, by prioritising their needs in service design and delivery
- Innovate and implement solutions that facilitate access to physical health checks and interventions for people with SMI
- Raise awareness about SMI and address physical health disparities within the local system, promoting a holistic understanding of mental and physical well-being.
- Ensure accurate and timely data is gathered, collated, analysed and reported as required
- Champion equity, diversity and inclusion in the design, development and delivery of services
- Demonstrate a proactive commitment to recognising and responding to safeguarding disclosures and concerns, adhering to Mind in Bradford and local policy and procedure
- Complete risk assessment and management plans and work in a multi-agency way to positively manage risk

### General duties

- Foster and maintain strong relationships with stakeholders, both internal and external, representing the organisation and facilitating effective communication channels
- Participate in supervision, training, team meetings and company days and complete training related to the role
- Be familiar with and consistently work within and comply with all Mind in Bradford policies and procedures
- Consistently uphold the standards within the Mind in Bradford 'Code of Conduct' and ensure that it is followed at all times by staff, volunteers and clients.
- Take responsibility, with colleagues, for ensuring that all Health and Safety, Safeguarding, Information Gathering and Equality & Diversity requirements are met and all other Company policies complied with
- Ensure understanding of and compliance with all Mind in Bradford policies and procedures

- Work in alignment with the aims, objectives, and core values of Mind in Bradford
- Undertake any other reasonable duties or tasks deemed necessary by the senior leadership team

## Person specification

Criteria	Essential
Qualifications and knowledge	<ul style="list-style-type: none"> <li>• Evidence of ongoing professional development relevant to the post</li> <li>• Understanding of current issues faced by people with severe mental illness</li> <li>• Understanding of client confidentiality, information governance and data protection</li> <li>• Understanding of key national and local priorities relating to severe mental illness and physical health checks</li> <li>• Understanding of the link between mental and physical health</li> </ul>
Experience	<ul style="list-style-type: none"> <li>• Practical experience working with people with complex needs, including mental health issues</li> <li>• Sound practical experience of client engagement and co-production</li> <li>• Experience of supporting people in a meaningful, non-judgemental and solution focused way</li> <li>• Experience conducting risk assessments and responding to safeguarding concerns</li> <li>• Experience working in a multi-agency way</li> </ul>
Skills	<ul style="list-style-type: none"> <li>• Excellent proven communication, administration and organisational skills</li> <li>• Excellent IT Skills, including use of differing systems, data bases, Microsoft packages and Outlook</li> <li>• Ability to read, analyse and present quantitative and qualitative data</li> <li>• Ability to create a work plan, use own initiative, multitask and prioritise workload</li> <li>• Ability to work well under pressure and to a consistently high standard</li> <li>• Ability to encourage, engage and involve people in ways that promote their involvement, independence, resilience and achieve positive changes in their lives</li> <li>• Ability to motivate, inspire and influence stakeholders, other agencies and professionals</li> </ul>
Attitude and personal attributes	<ul style="list-style-type: none"> <li>• Inclusive and welcoming approach</li> <li>• Self-motivated and enthusiastic approach, with a can-do attitude and commitment to providing person-centred services</li> <li>• Passionate and dedicated approach</li> <li>• Understanding of and commitment to the Mind in Bradford values</li> </ul>
Other	<ul style="list-style-type: none"> <li>• Willingness to travel throughout Bradford and Craven</li> </ul>